

Memorandum of Agreement

Date: April 16, 2004

Subject: Relocation of Union Office.

Agency: Department of the Army, Surface Deployment and Distribution Command (SDDC), Operations Center, Fort Eustis, Virginia

Union: Local 2855, American Federation of Government Employees, AFL-CIO

Bargaining Unit: All employees employed by the Agency whose duty station is Fort Eustis, Virginia, excepting professional employees, temporary employees with an appointment of less than one year, management officials, supervisors and other employees described in 5 U.S.C. 7112(b)(2), (3), (4), (6) and (7)

Background

1. A planned relocation of Headquarters, SDDC personnel from commercial leased space in Alexandria, to Fort Eustis, Virginia is anticipated in Fiscal Year 2004.
2. As a result of, and in anticipation of this move, Garrison offices on the 3rd floor of Building 662 will move to the 1st floor. This requires that the union move their offices from the current 1st floor location in Building 662 to another location in the same building. On 12 February 2004, Ms. Yvonne Scales and Mr. Rufus Byrd personally showed Mr. James Glenn, Vice President, AFGE Local 2855, the proposed new office in Building 662.
3. This agreement supplements, but does not supersede, Article 6 of the Collective Bargaining Agreement (CBA) and replaces the Memorandum of Agreement dated August 13, 2001.

Agreement

4. The union accepts the offered space in Building 662, as their new office space.
5. IAW Article 6, 6.02, of the CBA, the union will move from their present location in Building 662 to the proposed new office area in Building 662.

6. IAW Article 6, 6.02, of the CBA, and at no cost to the union, the Garrison will move the union's office furniture and equipment to the new office space. In the event of damage to said furniture and equipment, it will be repaired or replaced as necessary at no cost to the union.
7. SDDC will make available sixty foldable chairs for the union's use in conducting their monthly meetings. The chairs will remain the property of SDDC for use in official functions.
8. SDDC agrees that all agency-provided computers located in the new union office will have the capability to access SDDC's computer network.
9. The Garrison will ensure there are adequate electrical and communication lines for the union's current phones and other equipment identified as three computers, FAX machine, three telephones, microwave, refrigerator and TV.
10. The Garrison will ensure the offered space is painted, carpeted and that the area, to include the outside entryway, is free of debris and clutter prior to the union move.
11. SDDC will provide three partitions for the union's use.
12. The Garrison will change the locks for the offices vacated by the union and for the new office space.
13. The Garrison will provide the union access to the restrooms in Building 662, utilizing the interior door of the union office space, through the cage area and to the 1st floor.
14. The Garrison inspected the pipes located in the ceiling of the new office prior to the move to ensure they were working properly, did not have any leaks and did not present a hazard.
15. The union shall move into the new office space upon completion of the modifications by the Garrison. The CPAC will coordinate the actual date of the move in consultation with the Department of Public Works (DPW) and the union.

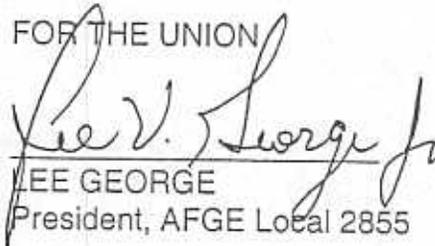
16. Nothing in this agreement will preclude the movement of the union into an SDDC facility when comparable space becomes available.

FOR THE AGENCY

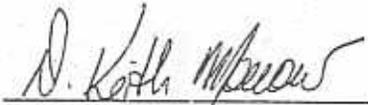


RONNIE T. ELLIS
Garrison Commander

FOR THE UNION



LEE GEORGE
President, AFGE Local 2855



D. KEITH MORROW
Executive Assistant



JAMES GLENN
Vice President, AFGE Local 2855