



DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF TRANSPORTATION
705 READ STREET
FORT EUSTIS, VIRGINIA 23604-5407

Reply to
Attention of:

ATZF-OCT-S

24 March 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Guidance for the processing of the Army Sea Duty Ribbon (ASDR) for US Army Reserve Component Soldiers

1. References:

- a. AR 600-8-22, Military Awards, 11 December 2006.
- b. HQDA Message, DTG, 10/10/2006, subject: Army Sea Duty Ribbon (ASDR)-Service Stars and Order of Precedence (enclosure 1).
- c. AR 600-88, Personnel, Sea Duty, 3 January 2007.

2. The Marine Qualification Division (MQD), Office of the Chief of Transportation, is responsible for the administration of the ASDR. This memorandum provides guidance for proper coordination of this action. Due to the high volume of requests, concise and accurate information for each eligible Soldier is critical.

3. Eligibility requirements are as follows:

- a. Two creditable years in a US Army watercraft unit, which must include a minimum of 25 days underway during each creditable year. (Prior to approval of the ASDR there were no requirements for Soldiers to track underway time. For that reason, the 25 day underway requirement is waived for years prior to FY06, the effective date of the ASDR.)
- b. Two annual training exercises underway on a Class A or B US Army Vessel (USAV); or a 90-day deployment aboard a USAV, underway.
- c. For mobilized Soldiers: one year of sea duty as a mobilized Soldier will be credited toward one creditable year (reference 3a) as long as the minimum underway requirement is met.

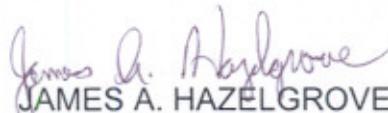
4. Enclosure 2 is a sample memorandum requesting the ASDR. Commanders must specifically note each eligible fiscal year with inclusive dates of annual trainings underway. All claims of sea duty must be validated on DA Forms 3068-1 in accordance with reference 1c.

ATZF-OCOT-S

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5. Commanders may request award by mail or send scanned documents via email. My point of contact for this action is Ms. Caterina Studer, Sea Pay Office, (757) 878-4623; email: armyseapay@conus.army.mil.

2 Encls


JAMES A. HAZELGROVE

CW4, TC

Chief, Marine Qualification Division
Office of the Chief of Transportation

DISTRIBUTION:

Commander

310th TAACOM (AFRC-TAVA-GA-S), Fort Belvoir, VA 22060

143rd TRANSCOM (AFRC-TCFL-LG/CW5 Judy), 9500 Armed Forces Reserve Drive, Orlando, FL 32827-5299

32d Trans Gp (Comp), 4815 N Hubert Avenue, Tampa, FL 33614

1176th Transportation Terminal Brigade, 700 E. Ordnance Rd, Baltimore, MD 21226-1790

385th Transportation Bn (TML), 401 Alexander Ave East, Tacoma, WA 98421

9th Theater Spt Command (AFRC TAVA GA S), Fort Belvoir, VA 22060

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483rd Trans Bn (TML), Bldg 1086, Oakland Army Base, Oakland, CA 94626-5035

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824th Transportation Co, Det 1, 5201 West Tyson Avenue, Tampa, FL 33611

548th Transportation Detachment, Bldg 648 Bishops Point, Pearl Harbor, HI 96860

949th Trans Co (FC), Curtis Bay USAR Ctr, 700 East Ordnance Rd, Baltimore, MD 21226

203rd Transportation Detachment, 700 East Ordnance Rd, Baltimore, MD 21226

336th Trans Gp, 401 Anderson Road, Fort Sheridan, IL 60037-1292

338th Harbormaster Detachment, Bldg 1034 24th Street, Fort Eustis, VA 23604

805th Trans Det (LSV-3), 401 Alexander Ave East, Tacoma, WA 98421

Landing Craft Detachment, Road 3KM51.7, Ceiba, PR 00735

CF (w/encl):

Commander

359th Trans Bn (TML), (AFRC-TAVA-SG-BN), Bldg 1034, Fort Eustis, VA 23604-5000

4th Bde, 91st Infantry Div (TS), Box 339500, Mail Stop 100, Fort Lewis, WA 98433-9500

Office of the Chief, Reserve Affairs, Building 705, Room 220, 705 Read Street, Fort Eustis, VA 23604

Military Awards Branch

22 SEP 06

FROM: HQ, HRC USA//AHRC-PDO-PA//

TO: AIG 7406

INFO: ARSTAF
COMCFLCC DOHA KUWAIT KU//C1//
COMUSARCENT-CDRUSATHIRD FT MCPHERSON GA//AFRD-PA//
CDRFORSCOM FT MCPHERSON GA//AFAG-PSS-S//
USCENTCOM MACDILL AFB FL//CCJ1-MPSA//
HQ, HRC USA//AHRC-PDO-PA//

UNCLASSIFIED

SUBJECT: ARMY SEA DUTY RIBBON (ASDR) -- SERVICE STARS AND ORDER OF PRECEDENCE

A. AR 600-8-22, MILITARY AWARDS, DATED 25 FEB 95.

B. HQDA LTR, SUBJECT: ARMY SEA DUTY RIBBON (ASDR), DATED 24 JUL 06.

1. THIS MESSAGE ESTABLISHES GUIDANCE FOR ARMY SEA DUTY RIBBON (ASDR) SERVICE STARS.

2. CRITERIA FOR THIS RIBBON ARE OUTLINED IN REF B. A SERVICE STAR IS AUTHORIZED FOR WEAR ON THE ASDR TO DENOTE A SECOND OR SUBSEQUENT AWARD. THE FOLLOWING LIST EXPLAINS HOW THE SERVICE STARS MAY BE WORN UPON COMPLETION OF SEA DUTY:

A. THE RIBBON IS AWARDED AFTER COMPLETION OF 2 YEARS OF SEA DUTY SERVICE.

B. SECOND AWARD IS EQUIVALENT TO 4 YEARS OF SERVICE. THE ASDR AND ONE BRONZE SERVICE STAR REPRESENT THE SECOND AWARD.

C. THIRD AWARD IS EQUIVALENT TO 6 YEARS OF SERVICE. THE ASDR AND TWO BRONZE SERVICE STARS REPRESENT THE THIRD AWARD.

D. FOURTH AWARD IS EQUIVALENT TO 8 YEARS OF SERVICE. THE ASDR AND THREE BRONZE SERVICE STARS REPRESENT THE FOURTH AWARD.

E. FIFTH AWARD IS EQUIVALENT TO 10 YEARS OF SERVICE. THE ASDR AND FOUR BRONZE SERVICE STARS REPRESENT THE FIFTH AWARD.

F. SIXTH AWARD IS EQUIVALENT TO 12 YEARS OF SERVICE. THE ASDR AND ONE SILVER SERVICE STAR REPRESENT THE SIXTH AWARD.

G. SEVENTH AWARD IS EQUIVALENT TO 14 YEARS OF SERVICE. THE ASDR, ONE SILVER SERVICE STAR AND ONE BRONZE SERVICE STAR REPRESENT THE SEVENTH AWARD.

Enclosure pg 1-2

Military Awards Branch

H. EIGHTH AWARD IS EQUIVALENT TO 16 YEARS OF SERVICE. THE ASDR, ONE SILVER SERVICE STAR AND TWO BRONZE SERVICE STARS REPRESENT THE EIGHTH AWARD.

I. NINTH AWARD IS EQUIVALENT TO 18 YEARS OF SERVICE. THE ASDR, ONE SILVER SERVICE STAR AND THREE BRONZE SERVICE STARS REPRESENT THE NINTH AWARD.

J. TENTH AWARD AND FINAL AWARD IS EQUIVALENT TO 20 YEARS OF SERVICE. THE ASDR AND ONE GOLD STAR REPRESENT THE TENTH AWARD (NOTE: THE U.S. ARMY ADOPTED THE NAVY'S GOLD STAR AND IT CAN BE PURCHASED THROUGH LOCAL SUPPLY).

3. PERMANENT ORDERS WILL NOT BE ISSUED TO ANNOUNCE AWARD OF THE ASDR.

4. IN ORDER OF PRECEDENCE THE ASDR WILL BE WORN AFTER THE MILITARY OUTSTANDING VOLUNTEER SERVICE MEDAL.

5. REQUEST WIDEST DISSEMINATION OF THIS MESSAGE.



DEPARTMENT OF THE ARMY
949TH TRANSPORTATION COMPANY (FC)
1SG ADAM S. BRANDT MEMORIAL USARC
700 EAST ORDNANCE ROAD
BALTIMORE MD 21226-1790

AFRC-CPA-AK-L

9 January 2007

MEMORANDUM FOR Chief, Marine Qualification Division, Attn: Career Sea Pay Office
(CSPO), HRC, Building 705, Room 231, 705 Read Street, Fort Eustis, VA 23604-5407

SUBJECT: Request for approval on eligibility of [RANK, NAME, SSN] for the Army Sea Duty
Ribbon (ASDR)

1. [NAME] is a US Army Reserve TPU Soldier (National Guard, ARNG) assigned to [UNIT,
(include address if letterhead does not reflect)]. I request approval and authorization for award of
the Army Sea Duty Ribbon (ASDR). I understand that all creditable sea time must be annotated on
DA Forms 3068-1 and forwarded to CSPO before the ASDR can be awarded.

2. Specific clarification of eligibility for ASDR is as follows:

a. 25 Days underway for each qualifying year: Requirement waived for qualifying time prior
to FY 06.

b. Two credible drill years and two annual trainings underway:

(1) Soldier completed a creditable year of service during fiscal year 1 Oct 02 to 30 Sep 03
and during this period participated in a 14-day annual training period aboard the Class A vessel
LT-2085 as mate from 16 Jun 03 to 29 Jun 03.

(2) Soldier completed a creditable year of service during fiscal year 1 Oct 03 to 30 Sep 04.
During this period he participated in a 34-day AT/ADT exercise aboard the Class A vessel LT-
804 as first mate from 26 Apr 04 to 29 May 04 and a 37-day ADT exercise aboard the Class A
vessel LT-803 as first mate from 10 Jul 04 to 16 Aug 04.

3. Point of contact is [NAME, PHONE, EMAIL].

2 Encls (if applicable)

1. Da Form 3068-1

2. Da Form 3068-1

[SIGNATURE BLOCK]

XXX, XX

Commanding

Enclosure 2