

# INSTALLATION VOLUNTEER PROGRAM

878-0912 ext 242  
Building 601, Room 111



The Installation Volunteer Program at Fort Eustis is designed to promote volunteerism to meet community needs. The Installation Volunteer Coordinator (IVC) assists community agencies recruit, train and recognize volunteers. The IVC maintains a job bank, review a volunteer's interests and abilities and recommends possible placement. If a volunteer already knows where he or she would like to work, volunteers may contact community agencies directly.

## **How do I get started?**

Pick up a volunteer registration and agreement at ACS, bldg 601 front desk, volunteer office room 111, or at the volunteer display table located in the hallway. Fill out the registration, give the IVC a call and begin the job search process.

## **A few benefits of volunteering**

- ☺ Build a resume
- ☺ Rewarding work helping others
- ☺ Educate yourself on installation programs and services
- ☺ Be a part of this community
- ☺ Meet new people

## **Volunteer Awards**

The volunteer year runs from 1 March – 28 February. With the following quarters outlined: 1<sup>st</sup> Quarter = March-May; 2<sup>nd</sup> Quarter = June-Aug; 3<sup>rd</sup> Quarter = Sept-Nov;

4<sup>th</sup> Quarter = Dec-Feb

The Garrison Commander awards Volunteer of the Quarter every quarter during Info Share at the Outdoor Recreation Center. Nominations for this award are due to the IVC on the 15<sup>th</sup> of the month following the close of a quarter. i.e.: 1<sup>st</sup> quarter due 15 June

Volunteers of the Quarter receive a Certificate of Appreciation signed by the Garrison Commander, gifts from the Volunteer Advisory Committee and a MWR gift certificate.

Volunteer of the Year is awarded to the Youth Volunteer of the Year, Soldier Volunteer of the Year and the David E. Minor Volunteer of the Year, which is a civilian or family member, annually during National Volunteer Week in April.

Volunteers of the Year receive a Certificate of Achievement signed by the Commanding General, gifts from the Volunteer Advisory Committee and multiple gift certificates to MWR facilities. Nominations are due on 15 March to the IVC.