

HWAF SITE PICKUP INSPECTION CHECK LIST

Generating Activity: _____	Building Number: _____
HWC: _____	Telephone: _____
Authorized Site No. _____	Conformation No: _____

CHECK LIST ITEMS	YES	NO	Corrected
1 Does area have all required signs?			
2 Does area have Emergency Notification Instructions posted?			
3 Does site have copy of Contingency Plan posted?			
4 Does site have Compatability Chart?			
5 Is communication equipment (telephone, radio, etc) available and operational?			
6 Are fire extinguishers available? Charged? Seals intact?			
7 Is a spill kit available and serviceable?			
8 Does site have adequate aisle space?			
9 Are wastes stored with adequate containment? Sheltered from environment?			
10 Are Weekly Accumulation Site Inspections being completed?			
11 Are the containers DOT approved?			
12 Are the containers serviceable? (Free of dents, rust, leaks, etc.)			
13 Are bungs/rings secured? Are containers tightly closed?			
14 Are containers properly labeled as required? (HW, UW, NHW, DOT, Empty, etc)			
15 Is accumulation start date on HW and UW labels as required?			
16 Does container have unique container number?			
17 Are the containers compatible with the stored materials?			
18 Are incompatible wastes separated from other wastes?			
19 Are wastes separated from serviceable materials?			
20 Are HWC and AEC trained?			
21 Is the HWC or AEC present for the scheduled turn-in?			
22 Is a Container Contents Log present & complete for each container?			
23 Is a written description (TCFE 646) present for all wastes being Turned-in?			
24 Are Turn-in documents complete and ready at scheduled appointment?			
25 Is the 1348 typed - all copies readable? Is the 1348 Correct?			
26 Are HWs being turned-in within 14 days at a TSS?			
27 Are HWs being turned-in within 3 days at a SAS?			
28 Are UWs being turned-in within 270 days?			

COMMENTS: _____

SIGNATURE OF HWAF REPRESENTATIVE: _____	DATE: _____
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