Instructions: (Entries must be typed.)

1. Enter the Authorized Site Number in Item 1. This should be the site at which the waste initially accumulates not necessarily where the waste is turned-in to the HWAF. If this is a new site leave blank.
2. Enter the name of the Activity in Item 2
3. Enter the HWC or AEC name in Item 3.
4. Enter phone number in Item 4 for person listed in Item 3.
5. Enter date prepared or last modified in Item 5. **Waste streams must be reviewed at least annually.**
6. Check this block, if this is a new waste stream or first submission.
7. Check this block, if this is an modification to an existing waste stream.
8. Check this block, if this is an annual update with no changes to an existing waste stream.
9. In Item 9, **all Hazardous Materials (HMs) which may be in the waste stream must be listed**. If the MSDS for the HM is from the DOD Hazardous Materials Information System, then provide the NSN, Cage No., MSDS Serials No., and brief description from the Trade Name or Item name from the MSDS. A copy of the HMIS MSDS does not need to be given to the HWAF. If the MSDS is not form HMIS or the HM does not have NSN, then put the Manufacturer's name in the NSN block and provide a brief description. A copy of the MSDS must be provided to the HWAF. If the waste stream has analytical data, then provide a copy of the data and enter "See Attached Data" in the NSN block. A copy of each MSDS or analytical data must be attached with the Activity's copy of the Log.
10. In Item 10, list all of the non-hazardous components of the waste stream.
11. In Item 11, provide a detailed description of how the waste stream was generated. This description should be from 1 to 5 sentences long. This statement must include an estimate of how much of each hazardous and non-hazardous materials are in the waste stream.
12. Use Item 12 to provide a complete list of the HMs if the list of HMs is too long for Item 8.

12. Hazardous Materials Information:			
National Stock Number	Cage No.	MSDS Serial No.	Trade Name or Item Name