

AEC and HWC APPOINTMENT and TRAINING RECORD

Instructions for completing this form are on the reverse side.

1. Requested Training Date: _____

Type of Appointment - Check One

Type of Training - Check One

2. Activity Environmental Coordinator (AEC)
 3. Hazardous Waste Coordinator (HWC)

4. Initial Training
 5. Annual Refresher Training

6. Primary Coordinator

7. Alternate Coordinator

8. Appointee's Name: _____
LAST NAME FIRST NAME MI

9. Phone Number _____ 10. Rank or Grade* _____ 11. Job Title _____
 *Rank or Grade requirements: AEC - WO1, GS11, or higher; HWC - E-5, GS5, or higher

12a. Group, Bde, etc.: _____ 12b. Battalion _____ 12c. Company _____

13a. Directorate: _____ 13b. Division _____

14a. Office Bldg No: _____ 14b. **Business Email: _____
 (** Required for AECs)

Environmental Management Training Prerequisites

15. Hazard Communication IAW 29 CFR 1910.1200 Date Trained: _____
 16. First Responder-Awareness Level IAW 29 CFR 1910.120 Date Trained: _____
 17. Basic Environmental Management Training: Score: _____ Date Trained: _____
 18. Intermediate Environmental Management Training: Score: _____ Date Trained: _____

I certify that the prerequisites listed above have been accomplished and that all other information on this form is complete and accurate. I designate that the place of duty for the above named individual is in the classroom specified for training. I understand that I am subject to potential civil or criminal enforcement for false certification under RCRA, UCMJ, and Virginia law.

19. Phone Number _____ 20. Signature of Commander or Director _____

21. Date _____ 22. Typed or Printed Name and Grade _____

23. Typed or Printed Title (Commander or Director) _____

24. Email of Commander or Director: _____

Coordinators must receive training annually. This appointment is valid for one year from the date of successfully completing the training requirements.

DO NOT WRITE IN THIS BLOCK - FOR ENRD USE ONLY

DATE OF TRAINING _____ TEST SCORE(>70%) _____

APPROVED
 DISAPPROVED

Signature of ENRD Personnel _____